

1. : Library is automated using Integrated Library Management System (ILMS)

**RESPONSE:**

Name and features of the Integrated Library Management System (ILMS) software: SOUL 3.0

Nature and extent of automation (full or partial): fully automated

Year of commencement: 13<sup>TH</sup> December 2012

Year of recent updation of software: December 2021

SOUL 3.0 software is fully integrated, versatile, cost effective, user friendly and multi user library software.

**FEATURES OF SOUL 3.0 SOFTWARE:**

- Acquisition Management of the entire library collection.
- Supports Cataloguing of electronic resources such as e-journals, e-books, virtually any type of materials.
- Circulation Management and barcode scanning in issue and return of the books via barcode tagging.
- Automated reminder option of the software helps remind students who have borrowed the books on the return date via SMS.
- Provides to send reports through e-mails, allows users to save the reports in the various formats such as word, excel, pdf, etc.
- Supports authority files of personal name, corporate body, subject headings and series name.
- Highly versatile and user friendly OPAC with simple and advanced search
- Simple and elegant user interface

Library management system was introduced in our library in the year 2012. The main purpose is to manage the library's daily operations efficiently. The library is fully automated and has been designed paying attention to the needs of students and faculty members. The software makes the access to the existing books and journals easy so that student and library staff does not waste their valuable time.

Library provides following services:

1. OPAC service
2. Circulation service
3. Reference service
4. E- resources access
5. Printing and scanning service

**AREA AND CAPACITY OF LIBRARY**


744 sq meter (or) 8008 sq foot

We are having a central library with more than 200 seating capacity with separate under graduate and post graduate sections. Students have access to vast collection of books and both national and international journals. 20 computers in the library provides access to E- journals for students. Library is under CCTV surveillance Newspaper reading room is also available in the library. Library provides facility to the students to take photocopies.

TOTAL NO. OF BOOKS (textbooks): 5628

TOTAL NO OF JOURNALS: 180

TOTAL NO OF VOLUMES: 1092

  
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